

**OXNARD PERFORMING ARTS CENTER CORPORATION
BOARD OF DIRECTORS | REGULAR MEETING | AGENDA**

Virtual Meeting through ZOOM
Call in: +1 669 900 6833 | Meeting ID: 299 100 586 | Password: 068162
May 20, 2020 | 5:00 pm

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

A person may address the Oxnard Performing Arts and Convention Center Corporation Board of Directors (PACC) only on matters within the subject matter jurisdiction of the Board and on the Agenda at a special meeting. The presiding officer shall limit public comments to three minutes. The Board cannot enter into detailed discussion or take action on any item presented during public comments that is not on the agenda. Such items may only be referred to the Board Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Board, persons wishing to speak on items on the agenda should do so during public comments.

H. APPROVAL OF MINUTES

1. **SUBJECT: PACC Board meeting minutes** from April 15, 2020 are submitted for approval.
RECOMMENDATION: That the Board approve the minutes from the April 15, 2020 meeting.

D. CLOSED SESSION

1. **SUBJECT: COVID-19 Response**
RECOMMENDATION: That the Board receive an update on PACC operations and staffing as related to COVID-19 and, if needed, enter into discussion and take action.
2. **SUBJECT: Partner Negotiations with Sterling Venue Ventures**
RECOMMENDATION: That the Board receive a draft of the Memorandum of Understanding for Sterling Venue Ventures' operations agreement with the Corporation for consideration and vote to approve.

E. OLD BUSINESS

1. **SUBJECT: Insurance**
RECOMMENDATION: That the Board receive a presentation on D&O and General Liability insurance options for FY 20/21 and vote on an option.

F. NEW BUSINESS

1. **SUBJECT: Annual Campaign Presentation**
RECOMMENDATION: That the Board receive a presentation on initiating its first Annual Fund Campaign and activate the fundraising committee for this purpose. New members for this committee should be identified and ideas for an outside chair for the campaign should be brainstormed.
2. **SUBJECT: High Farma Inc.**
RECOMMENDATION: That the Board consider sending a letter of support for High Farma Inc. to the City of Oxnard for their application for a storefront in downtown.
3. **SUBJECT: Strategic Planning Task Force**
RECOMMENDATION: That the Board consider and form a task force to create a Strategic Plan for The PACC with a consultant from the Economic Development Collaborative.

I. DIRECTOR'S REPORT

J. COMMITTEE + TASK FORCE REPORTS

1. Executive Committee - *No report at this time.*
2. Finance Committee - *No report at this time.*
3. Fundraising Committee - *No report at this time.*
4. Mission & Vision Task Force

RECOMMENDATION: That the Board receive an update on the proposed Mission, Vision and Values Statements, enter into discussion, amend the statements as needed, and vote to adopt these statements.

K. BOARD COMMENTS

Members of the Board may individually report on items of interest or concern outside of committee reports. The PACC Board cannot enter into detailed discussion or take action on any item presented during these reports.

L. ITEMS FOR FUTURE CONSIDERATION

The Board may request that items be placed on future agendas for extended discussion.

K. ADJOURNMENT

Next regular Board of Directors meeting is scheduled for Wed., June 17 at 5 pm in the Santa Paula Room or ZOOM.