



The Oxnard Performing Arts Center's Rental Credit Program Overview

2019-2020 Performance Season Application Timeline

Application Period Opens:	December 10, 2018
Final Submission Deadline:	January 31, 2019
Application Reviews:	February 2019
Finalists Announced:	March 1, 2019

The Oxnard Performing Arts and Convention Center (PACC)

Since its opening in March 1968, the Oxnard Performing Arts & Convention Center has hosted thousands of performances reaching more than 3 million people. Outstanding Broadway musicals, prominent guest speakers, musical acts, and plays have all graced the center's stage.

PACC Mission

To provide residents and visitors with a wide range of entertainment, recreation, cultural enrichment, and general meeting facilities in a professional and cost effective manner; to help foster tourism and stimulate business in Oxnard through the attraction of quality events and the provision of quality meeting and convention facilities.

PACC Rental Credit Program

The mission of the Oxnard PACC rental credit program is to provide Oxnard-based 501(c)(3) non-profit organizations in good standing with an opportunity to present community-based, educational, artistic, and enriching programming at the PACC campus at a discounted rate. The PACC has historically provided financial assistance to Oxnard non-profit organizations for rental expenses incurred when holding performances, art or community events at the Oxnard Performing Arts and Convention Center. Oxnard-based organizations renting performance, meeting or classroom space through the PACC are eligible for lower Rental Rates for the spaces and are able to apply to PACC for rental credit to offset their expenses based upon the total estimated cost of the performance. Credit can be used April 2019 thru March 2020.

*PACC staff is responsible for scheduling events and determining rental estimates.

Qualifying Organizations/ Eligibility Requirements

1. Only 501(c)(3) tax-exempt nonprofit organizations based in Oxnard, California are eligible to apply. This means nonprofits must be headquartered and carry out the majority of their work within the city limits.
2. Organizations must provide proof of 501(c)(3) status and a copy of Bylaws along with their application. Organizations must be in good standing with the IRS.
3. All sections of the application must be filled out. The organization must also provide a detailed description of the performance/meeting/event, the artists/performers involved, the purpose of the event and the targeted audience.
4. Eligible programs must utilize or fall into the following council strategic priority goal:

Quality of Life Strategic Priority Area: To build relationships within the community that create safe and vibrant neighborhoods showcasing the promising future of Oxnard.

- A. Building relationships within the community (40%)**
- B. Creating safe and vibrant neighborhoods (40%)**
- C. Showcasing the promising future of Oxnard (20%)**

See the attached evaluation rubric to get a better sense of how the committee will consider each application.

5. Requests for funding must be for specific production(s) to be held on the PACC campus.
6. Organizations must request rental space from The PACC Office and abide by PACC policies outlined in the rental contract. To request rental dates, please contact the PACC Scheduling team at 805-385-8147.
- 7. Rent credit is not available for receptions, fundraisers, security, ticketing fees, labor, or rental of special equipment.**
8. Given that The PACC is a performing arts center, priority will be given to arts, cultural and community organizations and related events and programs.
9. Please note that the review committee has discretion to award full or partial rental credit.
10. All applications must be submitted complete by **January 31, 2019**, either in person, via electronic means, or postmarked. Awards will be announced in March 2019.
11. Rental credit can be applied to events taking place from May 2019 through April 2020.

Submit your application to:

The Oxnard Performing Arts and Convention Center
800 Hobson Way, Oxnard, California 805-385-8147
paccinquiries@oxnard.org · www.oxnardperformingarts.com